



Wedding Terms & Conditions

All weddings held at Plas Dinas are subject to our Terms and Conditions. Please have a read through them before getting in touch to be sure that our venue is suitable for your needs.

The event:

This booking is made betweenhereafter known as “the wedding party” and Plas Dinas Country House.

Date of wedding celebration:

Payment is due as follows:

Deposit to book the date	£500	Paid on
Interim payment (8 weeks prior)	£	Due on
Balance payment (4 weeks prior)	£	Due on

Any outstanding amounts such as extra charges to a room, mini bar etc will be payable on check-out or the day of the event whichever is later. Any payments outstanding from any of your guests and not settled at check-out will also become payable by you. Final catering choices and numbers will be required 4 weeks prior to the event. Once confirmed, they can be increased but not decreased. Payment for any increase will be required before the wedding day. No refund is available on decreased numbers.

Please note, once made, all payments are non-refundable. We strongly suggest you take out wedding insurance to cover for any unforeseen circumstances.

We regret that if American Express is used as a payment method for weddings or events a 3% surcharge will be levied.

We will automatically take each payment from the credit card you pay the deposit with on the due date. Should you wish us to use a different card, please advise us 7 days before the due date. It is your responsibility to advise us if the card is no longer valid.

We reserve the right to charge a penalty clause of 5% of the remaining balance for any monies over due.

Alcohol:

Members of the wedding party & their guests are not permitted to consume their own beverages not purchased from our bar, alcoholic or otherwise in the building or its grounds, unless by prior arrangement with us. Failure to adhere to this rule may result in being asked to leave & being charged a corkage charge. If such a facility is requested in advance of the wedding, a minimum corkage charge per bottle will apply of £10 for table wine and £15 for sparkling wine or champagne.

Bar:

Bar service will end at 11:00pm. The honesty bar will be available after this time.

Chewing Gum:

Chewing gum is not allowed in any part of the building or grounds.

Children:

We would ask that if you have children attending your wedding they be properly supervised by an adult at all times. It is your responsibility to ensure their safety.

CCTV:

The building is equipped with 24 hour recording CCTV in public areas for the safety and security of our guests and premises.

Confetti:

Please refrain from throwing confetti within our grounds, an additional cleaning charge will be made for any confetti thrown. We realise this may

disappoint some couples; however, we feel it is important to maintain the appearance of our gardens for everyone.

We do not allow party poppers and other explosive devices to be let off either in the house or the grounds.

Décor:

Any décor you wish to add to the building or its grounds must be pre-approved by us.

Food:

Final guest numbers will be required at the 4 week stage. After this stage, numbers may be increased by arrangement, but not decreased. You will be required to choose a set menu which will be the same for all your guests. We can usually arrange a separate option for vegetarians. Children may have no starter, sorbet, the same main and ice cream for dessert for half price.

Foot wear:

Due to the soft wooden flooring throughout the entrance hall & dining room, no stiletto heels are to be worn. Likewise, dancing and running in high heels is forbidden.

Gardens:

Please be aware that our grounds contain two ponds & some areas unsuitable for walking on. Please take care & supervise children at all times.

Music / Dancing:

Background music can be played throughout the reception rooms and on the terrace. Should you wish to provide your own choice of music please let us know. We regret that as we have no function room or area suitable for dancing, the volume will be restricted to background music only. We do not allow you to bring your own music system or player of any kind. Dancing is not permitted anywhere within the building.

Photographs:

We reserve the right to use any photographs we take of your wedding or your guests in our publicity material or on our website. If you would prefer we did not use any shots that identify you, please let us know before hand.

Security bond:

Although we do not take a physical security deposit from you, we reserve the right to charge your credit card up to £500 under the conditions set out below.

We may use part or all of your security bond for the replacement, cleaning or repair of any item(s) belonging to Plas Dinas, or the fabric of the house itself, damaged either wilfully or because reasonable precautions have not been taken. It may also be used towards additional cleaning of the building or its grounds should it be deemed to have been left in an unsatisfactory state or not treated with care and respect.

In this event a reasonable amount will be taken from your credit card without further consent. This will usually happen within 3 days after the event, allowing time to thoroughly check the building and contents.

In all cases, you will be notified of any damage and informed of the rectification cost.

Smoking:

We operate a strict no-smoking policy throughout the building. Smoking is permitted outside where ashtrays are provided. If ashtrays are not used, an extra charge may be levied for the cleaning up of cigarette butts.

It is against the law to smoke in a public building. Out of fairness to the next guest and to maintain our integrity as a clean and non-smoking establishment, please ensure your guests do not smoke in their bedrooms. It is usual for us to charge the guest an extra night's accommodation if we feel we cannot re-let a room which smells of smoke after their departure.

Third Party Involvement:

All third parties that you sub contract for elements of your day must be pre-approved by us. We will need the names of and approximate times they are expected and any requirements that they may have. For instance, florists, make up artists, hairdressers.

Toilets:

As our building is very old, some bathrooms have to be fitted with macerator systems. Warnings are provided above each toilet to advise your guests that nothing other than toilet paper is to be put down them. As a matter of course, all other toilets should also be treated in the same way as we have a septic tank. Sanitary bags are provided next to all toilets for your convenience.

Should this advice not be adhered to and a toilet becomes blocked by a member of your wedding party, the engineer's call out fee of £70 will be passed on to you or your guest.

Miscellaneous:

It is your responsibility to communicate the above conditions to your wedding party and guests, as any charges arising from not strictly adhering to the Terms & Conditions will be payable in full by you.

It is your responsibility to liaise directly with the local registrar to arrange attendance for your ceremony and to pay all fees that become due.

We would like to apologise for the long list of conditions above. In our experience, it has become necessary to list each item individually. We would prefer to let you know exactly what is and is not permitted so that you can make an informed decision that Plas Dinas is the ideal venue for your wedding. However, please be assured that your wedding at Plas Dinas will be unhindered by these conditions and we are confident that you and your guests will have a fabulous day.

I have read, understood and agree to be bound to the above Terms and Conditions.

Signed: _____

Printed: _____

Date: _____